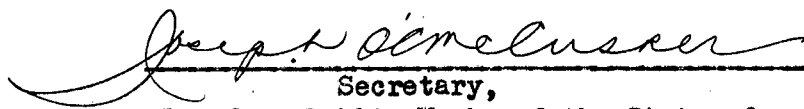


with the regulations of the State Treasury Department and the Federal  
Emergency Administration of Public Works.

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There being no further business, the meeting adjourned.

  
Secretary,  
Board of Public Works of the State of  
Maryland.

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MINUTES OF MEETING OF BOARD OF PUBLIC WORKS OF DECEMBER 7TH, 1937.

The Board of Public Works met in the offices of the Governor, at Annapolis,  
on Tuesday, December 7th, 1937.

Present:

Harry W. Nice, Governor.  
Wm. S. Gordy, Jr., Comptroller.  
Hooper S. Miles, Treasurer.

Mr. Blakeman attended the meeting.

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The Board took up for consideration a report submitted by Mr. Laurence  
Hall Fowler and Mr. Henry P. Hopkins, Architects for the proposed State Office  
Building in Annapolis, on possible sites for the building.

The Architects recommended three sites, one on the State Circle, between  
Maryland Avenue and East Street, designated as choice no. 1, another on the  
State Circle, fronting on the Circle, extending on North Street and Maryland  
Avenue, designated as choice no. 2, and a third site on College Avenue across  
the Street from the Grounds of the Executive Mansion and running from the  
Post Office to Bladen Street, designated as choice no. 3.

After carefully considering the matter, the Board was of the opinion that  
the site on State Circle between Maryland Avenue and East Street, recommended  
as choice no. 1 by the Architects, was the most desirable site for the proposed  
building, and voted unanimously to approve the Architect's recommendation.

The Board considered the question of the acquisition of the property, and  
decided to request the Public Service Commission to make available its Engineering

Department for the purpose of determining the valuation of the property, so that the Board would be in position to deal with the owners for the acquisition of the property. The Board also decided to have a real estate man located in Annapolis work with the Engineering Department of the Public Service Commission in deciding upon the fair valuation of the property. The Board tentatively decided that it would proceed to acquire the property from the owners at the valuation established by the Public Service Commission, and the Annapolis real estate man cooperating with the Commission, if it were possible to have the owners accept the established valuations, otherwise the Board would proceed to acquire the property through condemnation proceedings.

The Board instructed the Secretary to advise the Attorney General of its action and to request him to obtain such data relative to titles to the property to be acquired as would be necessary in any action taken by the Board looking toward the acquisition of the property.

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The Board took up for consideration a letter addressed to Governor Nice, under date of December 2nd, 1937 by Mr. Carlyle Barton, relative to the State's claim against the National Surety Company under bonds furnished by that Company, covering State moneys deposited in certain banks.

The Board discussed this matter at length, and it was agreed that any action to be taken would be a matter for the consideration of the Attorney General and the Governor, and acting upon that view the Governor dictated a letter to the Attorney General requesting him to take whatever steps he felt were necessary to press the State's claims against the National Surety Company, which is in receivership.

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The Secretary presented to the Board a letter from George D. O'Donnell, addressed to Mr. E. Lee Kries, Chief Engineer, relative to the renovation of the lightning rod system on the State House. Mr. O'Donnell offered to make the necessary repairs, furnishing the labor and material required, for the sum of \$100.00. He further offered to take down the fish weather vane, and have same gold leafed, and to paint chimney top ducks for the sum of \$50.00, and to gold leaf dome for the sum of \$50.00, all material and workmanship to pass any inspection required by the Board of Public Works.

The Board agreed to accept the offer of Mr. O'Donnell, and with reference to the work to be done on the lightning rod system stated that such work should meet with the approval of the Board of Underwriters before payment of bill for the work.

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The Secretary read to the Board a letter from the Board of State Aid and Charities, dated November 16th, 1937, as follows -

BOARD OF STATE AID AND CHARITIES  
937 Calvert Building  
Baltimore

November 16, 1937.

Board of Public Works  
Annapolis, Maryland.

Gentlemen:-

*Public Welfare*

We have in the warehouse in Baltimore a number of pieces of furniture which are broken and not fit for use. This furniture was accumulated during the days of the Emergency Relief Program, and we would like to have authority from the Board of Public Works to donate this damaged furniture to the Goodwill Industries of Baltimore, an institution with which you are familiar.

Please advise.

Very truly yours,

/s/ J. Milton Patterson.  
Executive Secretary.

JMP:T

The Board approved the request contained in the foregoing letter.

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The following letter dated November 10th, 1937, from the University of Maryland, was read and considered -

UNIVERSITY OF MARYLAND

November 10, 1937.

Mr. J. O. McCusker,  
Secretary, Board of Public Works  
Annapolis, Maryland.

Dear Mr. McCusker:-

At a meeting of the Board of Regents held Friday, October 29, 1937, I was authorized to request authority from the Board of Public Works to write off old accounts totaling \$3,124.72. A list of these accounts is enclosed.

It is our policy to eliminate these accounts from our current control and carry them in suspense as soon as the Board of Public Works has authorized the write-off. Efforts to collect them are continued.

It will be appreciated if you will place this matter before the Board at its next meeting.

Yours very truly,

/s/ H. T. Casbarian,

Comptroller.

After reviewing the list of uncollectible items the Board approved the request of the University of Maryland that it be allowed to charge these items from its accounts as uncollectible.

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The following letter dated November 20th, 1937 from Mr. Walter N. Kirkman, Chief of Division of Personnel and Accounts was read and considered -

DEPARTMENT OF HEALTH.

Mr. J. O. McCusker, Secretary,  
Board of Public Works,  
Annapolis, Maryland.

November 20, 1937.

Dear Joe:-

You will remember that the Board of Public Works issued an order as of October 1st limiting the mileage allowance, on personally owned automobiles used on official business, to 5¢ a mile. The traveling expenses of the two administrative officers of this Department, namely Dr. Riley and myself, have for sometime been paid entirely from Federal grants received through the United States Public Health Service. Through an arrangement approved by the Public Health Service and the State Board of Health, we received 10¢ per mile for the use of our cars when on official business. This adequately covered the cost of depreciation since the motor vehicles we use, because of long trips throughout the State, are more costly to operate than the light cars which generally are used for trips within counties.

Following the order of the Board the matter was again discussed with the United States Public Health and they have approved the following arrangement subject to the approval of the Board of Public Works; that the two administrative officers of this Department, in addition to the allowance of 5¢ per mile for operating expenses, be paid an additional allowance of \$60.00 per month each from United States Public Health Service funds to cover the cost of depreciation, insurance taxes, license fees, etc.

I would greatly appreciate it if you will present this matter to the Board of Public Works at its next meeting and advise me if the Board approves of this proposed arrangement.

Yours very truly,

/s/ Walter N. Kirkman,

Chief, Division of  
Personnel and Accounts.

WNK/MAA

The Board approved the allowance of traveling expenses payable out of Federal Funds as outlined in the second paragraph of the foregoing letter.

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The Board had before it for consideration bill of Duckett & Duckett, Attorneys, dated November 26th, 1937, in the amount of \$203.50, covering services in the amount of \$200.00 and recording costs of \$3.50, in connection with examination and certificate of title and preparation of deed, House of Reformation to State of Maryland, in connection with the transfer of property of the House of Reformation at Cheltenham, Maryland to the State of Maryland, as authorized in the Acts of 1937.

The Board authorized the payment of this bill out of the Budget for Cheltenham School, for the fiscal year 1938, chargeable to item no. 65 of the appropriation.

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The following letter dated November 30th, 1937, from the State Department of Forestry, was read and considered -

STATE DEPARTMENT OF FORESTRY

November 30, 1937.

The Board of Public Works,  
Annapolis, Maryland.

Gentlemen:-

Approval is requested for the purchase of military lot no. 234, in Garrett County, purchased at tax sale on May 14, 1937, for the sum of \$25.

This tract consists of 50 acres in military lot no. 234, adjacent to the Potomac State Forest. This lot, assessed to Harly R. Smith, was offered for sale to satisfy taxes and penalties for the years 1933, 1934, 1935 and 1936, amounting to \$23.43 and the State bid \$25. with privilege of redemption by the owner within a period of six months. The six months having passed without redemption the deed has been executed by the County Treasurer to the State and duly recorded.

It was obviously impractical to secure prior approval for purchase, because the land was offered at public sale to the highest bidder. The amount involved was very small and furthermore a six months period was allowed for redemption, and of the twelve or fifteen properties we have bid in at tax sales all but two have been redeemed and it was very uncertain as to whether this sale would be finally ratified.

Very truly yours,

/s/ F. W. Besley,

State Forester.

FWB:p

The request of the State Department of Forestry, as outlined in the foregoing letter, was approved.

State Tax Rate

The Board took up the question of the levy of  $3\frac{3}{4}\%$  on each \$100.00 of assessable property under Section 9 of Chapter 91 of the Acts of the General Assembly of 1935, this loan being serviced from receipts from inheritance taxes, but the law providing a levy on real and personal property in the event receipts from inheritance taxes were not sufficient. The Board discussed this matter, and after having satisfied itself that it would not be necessary to levy the  $3\frac{3}{4}\%$  provided, duly passed the following resolution -

#### RESOLUTION

WHEREAS, under Section 9 of Chapter 91 of the Acts of the General Assembly of Maryland of 1935, provision is made for the levy of State Taxes for the year 1938, at three and three-quarters cents ( $3\frac{3}{4}\%$ ) on each one hundred dollars (\$100) of assessable property, to meet the interest on the outstanding certificates of the Emergency Bond Issue of 1935, and also to meet and redeem so much of the principal as may be redeemable in said year, unless, before January 1st, 1938, the Board of Public Works shall ascertain as a fact that all payments of principal and interest have been met during the current year, and that the reserve fund provided for in Section 8 of said Act is unimpaired; and

WHEREAS, the Comptroller has presented to the Board a statement showing that there was on hand in the State Treasury at September 30th, 1937 the Reserve Fund of \$500,000.00 required by Chapter 91 of the Acts of the General Assembly of Maryland of 1935 after making provision for paying all interest due on the Emergency Bond Issue of 1935 in the calendar year 1937, and the Comptroller further estimates that the receipts in the State's fiscal year beginning October 1st, 1937 from Collateral Inheritance Tax and Direct Inheritance Tax will be \$1,350,000, and further advises the Board that the requirements for interest in the calendar year 1938 on the Emergency Bond Issue of 1935 will be \$246,285.00, with maturities of \$331,000 April 15th, 1938, and \$90,000 October 15th, 1938, indicating a total debt service requirement of \$667,285.00; and

THEREFORE, BE IT RESOLVED; That the Board of Public Works does hereby find as a fact that all payments of principal and interest upon said certificates have been provided during the current year, and that the Reserve Fund provided for in Section 8 of said Act is unimpaired; and

BE IT FURTHER RESOLVED: That the Governor of Maryland be, and he is hereby authorized and directed to publicly declare by proclamation that the State Taxes provided for in Section 9 of said Act shall not be collected or levied for the year 1938.

The following letter dated December 1st, 1937 to the Governor, was read and considered -

TREASURY DEPARTMENT  
PROCUREMENT DIVISION  
WASHINGTON

December 1, 1937.

Honorable Harry W. Nice,  
Governor of the State of Maryland.

My dear Governor:

Reference is made to a letter of this office to you, dated November 24, 1937, enclosing a copy of a letter of that date to the Director of the Civilian Conservation Corps, Washington, D. C., transferring to the State of Maryland, State Department of Forestry, buildings located on Public land at CCC Camp SP-1, Fort Frederick State Park, Washington County, Big Pool, Maryland.

There is enclosed a copy of a letter to the Director of the Civilian Conservation Corps, dated today, transferring to the State of Maryland, State Department of Forestry, additional property located at this Camp.

Very truly yours,

/s/ W. N. Rehlaender,  
Administrative Assistant.

Encl. 1  
Copy to State  
Dep't of Forestry.

The Board authorized the acceptance from the Treasury Department, Procurement Division, Washington, of the property outlined in their letter, and the custody of it by the State Department of Forestry.

The following letter dated December 3rd, 1937 to the Governor, was read and considered -

TREASURY DEPARTMENT  
PROCUREMENT DIVISION  
WASHINGTON

December 3, 1937.

Honorable Harry W. Nice,  
Governor of the State of Maryland.

My dear Governor:

There is enclosed a copy of a letter addressed to the Director of the Civilian Conservation Corps, Washington, D.C., dated today, transferring the following described property to the State of Maryland, for use by the State Department of Forestry, the Procurement Division having determined that it is not desired by any Federal agency:

Buildings located on Public land at CCC  
Camp S-60, Westernport, in Garrett County,  
Maryland.

This transfer was requested by the State Forester of Maryland in a letter addressed to the Forest Service, Washington, D. C., on July 24, 1937.

There are not included in this transfer any operating accessories or equipment now on the premises which may be required for further CCC use at other locations. The State Department of Forestry will arrange for taking delivery of the buildings listed above by communicating with the CCC technical and custodial agency, the Department of Agriculture, Forest Service.

Very truly yours,

/s/ W. N. Rehlaender,  
Administrative Assistant

Enclosure

Copy to State Dep't  
of Forestry.

The Board authorized the acceptance from the Treasury Department, Procurement Division, Washington, of the property outlined in their letter and the custody of it by the State Department of Forestry.

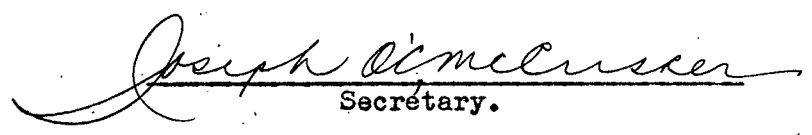
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Mr. Blakeman presented to the Board a letter addressed to him under date of December 3rd, by Mr. Elmer H. Hammond, State Engineer, relating to repairs and improvements in the State House, estimates being listed showing a cost of \$7,500.00 for the work.

In view of the fact that the Board does not have sufficient money at its disposal to pay for the work as set forth in Mr. Hammond's letter, it was decided the State would be unable to have all the work done, but that since it would be possible to take care of the work to be done in the Governor's suite and in the main hall and foyer of the old building, at a total estimated cost of \$2,800, Mr. Blakeman was authorized to request the State Engineer to secure bids from reliable contractors covering this part of the work, and to submit those bids to the Board for its consideration at a later meeting.

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There being no further business the meeting adjourned.

  
Secretary.

MINUTES OF MEETING OF BOARD OF PUBLIC WORKS OF DECEMBER 14TH, 1937.

The Board of Public Works met in the offices of the Board, Union Trust Building, Baltimore, on Tuesday, December 14th, 1937.

Present

Harry W. Nice, Governor.  
Wm. S. Gordy, Jr., Comptroller.  
Hooper S. Miles, Treasurer.

Mr. Wm. H. Blakeman, State Budget Director, attended the meeting.

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Doctor Albert S. Cook, State Superintendent of Education and Mr. Howard May, of the firm of Smith and May, Architects, presented to the Board the tabulation of bids received for the construction of alterations and additions to the Maryland State Normal School, located at Bowie, Maryland, in accordance with plans and specifications prepared by the aforesaid firm of Architects, the tabulation showing that bid of John McShain, 6 W. Madison St., Baltimore, was the lowest, in the amount of \$252,200.00, and it was recommended to the Board of Public Works that they approve the award of the contract to John McShain based on his proposal. It was reported that proceedings in connection with the obtaining of bids had been carried out in accordance with the requirements of the Public Works Administration.

After due consideration the Board of Public Works approved the recommendation of Doctor Albert S. Cook, State Superintendent of Education and Smith and May, Architects, and authorized the execution of the contract with John McShain, Builder, for the work covered by the plans and specifications at the proposal price of \$252,200.00

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The Secretary advised the Board of receipt of a letter dated December 13th, 1937, from the Public Service Commission, advising that the Commission would cooperate with the Board of Public Works in the work of making an appraisal of the buildings on the site which has been selected for the proposed State Office Building at Annapolis.

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The Secretary took up with the Board a petition received from various persons in Annapolis, protesting against the use of the site at Annapolis selected by the Board of Public Works for the new State Office Building. A letter from Annapolis Chamber of Commerce was also presented to the Board and a letter from the First Ward Democratic Club of Annapolis was also read, and in both of which letters objection was noted to the use of the site selected for the building.

The Secretary was instructed to advise the complainants that the Board of Public Works will be ready to hear their objections at a meeting which the Board will hold on Wednesday, January 5th, 1938, at 2:30 o'clock, P.M., in the offices of the Governor in the State House.

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The Secretary brought to the attention of the Board a letter from the Maryland Veterans Commission, dated December 2nd, 1937, advising of the appointment of Major Winfield B. Harward as State Service Officer, effective December 1st, 1937, at an annual salary of \$3,000.00. This was done in accordance with previous action of the Board of Public Works in making available to the Commission an unexpended balance to the credit of the Commission at September 30th, 1935.